# UNSECURED CREDITOR CLAIM FORM

For use in Liquidations (S.304(1) Companies Act 1993)
Please email to collections@blr.co.nz or post to:
P O Box 6709, Victoria Street West, 1142, Auckland.

BLACKLOCK ROSE LTD

**NAME OF COMPANY IN LIQUIDATION**

| | |
|---|---|
| | (IN LIQUIDATION) |

**NAME AND CONTACT DETAILS OF CREDITOR IN FULL**

| | | | |
|---|---|---|---|
| NAME OF CREDITOR: | | | |
| POSTAL ADDRESS: | | | |
| | | REFERENCE: | |
| TELEPHONE: | | FAX NUMBER: | |
| EMAIL*: | | GST NUMBER: | |

*this will be used as your address for correspondence unless you tick this box ☐ do not want email communication

I (insert name)

(if claim is made on behalf of creditor, specify relationship to creditor and authority)

State that as at the date of Liquidation the above named Company was indebted to the above named creditor for the sum of: (amount in words)

| | |
|---|---|
| | **NZ$** |
| **Total GST included in your claim** | **NZ$** |

If you believe you hold a form of security, please contact the liquidator for a Secured Creditor Claim form. Alternatively, as you are claiming as an Unsecured Creditor, you must confirm either;

I hold no security for the amount claimed; or

I am surrendering my security and I am claiming as an unsecured creditor
*(Delete as applicable)*

If you wish to receive any dividend payments by electronic transfer, please provide the following information:

| | | | |
|---|---|---|---|
| Account Name: | | | |
| Reference: | | Account Number: | / / / |

Full particulars of the claim may be set out, and any supporting documents that substantiate the claim may be identified, on the reverse of this form.
Please be aware that the liquidator may require the production of a document under section 304(1)(b) of the Companies Act 1993.
You are not required to attach any supporting documents at this stage, but you may attach them now, if you think it would expedite the processing of the claim.

***WARNING*: It is an offence under S 304 (6) of the Companies Act 1993 to make or authorise the making of a claim that is false or misleading in a material particular knowing it to be false or misleading; or to omit or authorise the omission from a claim of any matter knowing that the omission makes the claim false or misleading in a material particular.**

Any personal information collected is for the purpose of administering the Liquidation in accordance with the Companies Act 1993. The information will be used and retained by Blacklock Rose Limited and will be released to other parties only with your authorisation or in compliance with the Privacy Act 1993.
Under S 304 (1) of the Companies Act 1993 any claim by an unsecured creditor against a company in liquidation must be in this prescribed form and must:

a) Contain full particulars of the claim and;
b) Identify any documents that evidence or substantiate the claim.

| | | | | |
|---|---|---|---|---|
| SIGNED: | | DATE: | | RESERVED FOR OFFICE USE ONLY |

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## Particulars of Claim

| Date | Details of claim and identification of documents that evidence or substantiate the claim | Amount NZ$ |
|---|---|---|
| | If applicable, less retention of title for goods supplied by creditor to the company (please describe goods)<br>If applicable, less debts owed by creditor to the company (please describe debts) | |
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Does your claim include interest? YES ☐ NO ☐ Amount: NZ$

(please attach evidence of the basis of this)